

KEY Pupils 0-18 years
 Staff All employees of Rossall School
 Parents of any pupil on roll
 Visitors attending the school by invitation

What are the hazards?	Who might be harmed?	What are you already doing?	Do you need to do anything else to control this risk?	Action by who?	Action by when?	Date Reviewed	
Failure to update policies, procedures and practises`	Pupils Staff Parents Visitors	Headmaster keeps the Chair of Council and Governors fully briefed	ONGOING - Risks related to Covid-19 is an ongoing process of monitoring, reviewing and amending	-	-	31/08/21	
		Director of Operations has been appointed to oversee national and regional updates, monitor all school policies and procedures.				31/08/21	
		SAFEGUARDING New policy written in line with new KCSIE document Safeguarding training - Level 2 for all staff was delivered August 2021 On-going training throughout the year	ONGOING - Overseen and reviewed by DSL/ ELW				
		EYFS Updating and monitoring of Covid procedures is ongoing throughout the week/term.	ONGOING - Overseen by MT/NS Rossall Nursery EYES RA				31/08/21
		Contingency Plan - Michaelmas 2021 is in place and available.	ONGOING - Reviewed as per government guidance	KML			

<p>Maintaining Social Distancing (SD)</p>	<p>Pupils /Staff</p>	<p>Movement around campus will be closely monitored to prevent bottlenecks.</p> <p>Timetabled lessons will be held in departmental areas and in classrooms appropriate to class size to respect SD.</p> <p>Usage of large communal areas will be dedicated by maximum capacity. Meetings generally take place in spaces that can accommodate SD.</p> <p>Maximum capacity signage for using the bathroom facilities are clearly displayed.</p> <p>Dining Hall arrangements - Breakfast will be served by House Lunch will be served by year group Tea will be served by House Staff will eat in the Dining Hall at the same time as the pupils</p> <p>PREP SCHOOL will closely monitor staff and pupil interaction within the classrooms. Lunch will be served prior to the senior school sitting.</p> <p>ASSEMBLIES After review at the end of September, Senior School assemblies will be held in the School.. This will continue to be reviewed on a regular basis.</p> <p>SCHOOL TRANSPORT has slightly reduced capacity to prevent overcrowding</p>	<p>ONGOING - through various meetings and collated by the Director of Operations. Review and monitor all aspects of interaction between pupils and staff, day and boarding, resident and non resident. Boarding risks are monitored by the Director of Boarding and Houseparents.</p> <p>See Dining Hall Protocol</p> <p>See Rossall School Transport protocol for further details.</p>	<p>KML</p>	<p>-</p>	<p>31/08/21</p> <p>27.09.21</p>
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		<p>All travellers must continue to wear masks.</p> <p>TRANSPORT all members of the community strongly discouraged from using public transport or car sharing.</p> <p>MUSIC - Limit on group sizes of ensembles and singing with rehearsals taking place in large spaces.</p> <p>DRAMA - lessons and rehearsals will take place in the PAC and other large open spaces</p> <p>SPORT, PE, GAMES continues to reflect guidance given by the individual National Governing Bodies.</p> <p>Elite sports coaching outside of the school setting - golf/football/hockey - students identified and protocols put in place in conjunction with the sports clubs</p> <p>CO-CURRICULAR activities are mostly in key stages in the Senior School. Groups are well SD.</p> <p>BOARDING Controlled use of social areas (dayrooms, kitchens, IT rooms and music rooms) No boarders allowed in each other's bedrooms during the quarantine period.</p> <p>PERMITTED Support staff into boarding houses should wear PPE at all times</p>	<p>ONGOING - All activities are regulated and monitored by the Deputy Head and Director of Sport.</p> <p>ONGOING - monitored by Director of Boarding & HoP's</p>			
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	<p>Staff / Parents</p> <p>Parents / Visitors</p>	<p>VISITORS are permitted into boarding houses under the strict guidance and direction of the HoP.</p> <p>Parent/carer drop off and pick up protocols have been developed to minimise adult to adult contact and avoid gatherings.</p> <p>Pupils and staff arrive between 8.00 - 8.30am through the Sports Hall Staggered departure time occurs naturally due to various after school activities.</p> <p>Prep School arrive between 8.00 - 8.30am through the Walkway Gallery and has staggered departure times</p> <p>Parents wishing to visit the School shop will be by appointment only.</p> <p>Parent events will take place in person where group size can allow for SD. Other events will take place online.</p> <p>Number of visitors to the site is limited and controlled. All contact details are taken (including address and mobile phone number).and complete a health questionnaire. All visitors will be escorted on campus and will respect policies and procedures in regard of Covid-19</p> <p>Visiting schools to the Astronomy Centre will be treated as a discrete bubble. The group will be met at the entrance to the school, follow a predesignated route and will remain within the Lawrence House building until departure, when they will</p>	<p>Member of SLT monitor the situation at drop off and pick up</p>			<p>21/09/21</p>
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		<p>be escorted off campus following the same route.</p> <p>All deliveries are managed and a pre-arranged drop off point arranged at the Sports Centre.</p>	<p>Dr Lister will liaise with the visiting school regarding timings of visits to avoid crossover with Rossall pupils.</p>			
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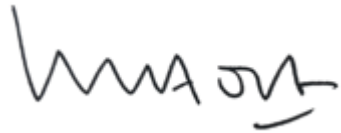
Maintaining good hygiene	Pupils /Staff	<p>Enhanced cleaning is in operation across all areas of the school, classrooms scheduled before lessons begin and the Boarding Houses when the pupils are in lessons.</p> <p>All bathrooms are cleaned twice daily and a Log/check sheet is displayed.</p> <p>Dining Halls and the school kitchens use specific cleaning liquid which evaporates to enhance the cleaning of surfaces.</p> <p>BOARDING HOUSES bathrooms and toilets sanitised twice daily at weekends. All boarding bedrooms are cleaned daily during the week.</p> <p>Additional washing facilities/ hand sanitisers have been located throughout the school</p> <p>Fire door stoppers and door push pads have been installed</p> <p>Pedal bins have been installed to encourage use of tissues and appropriate disposal</p> <p>Students and staff will make use of individual devices - iPads - where possible.</p> <p>Equipment in Nursery and Infants is supervised at all times. All outdoor play equipment is wiped down after use in the Nursery setting.</p> <p>Any use of play equipment such as balls, will be sanitised after use.</p>	<p>ONGOING - Daily inspections plus spot checks on cleaning staff on a rolling basis across all areas of the school</p> <p>Continual stock checks of cleaning equipment, sanitiser and PPE stock. Key areas foggered regularly.</p> <p>Regular review of new products on the market to continue to improve hygiene and cleaning.</p> <p>Regular review to monitor usage and reduce touch surfaces.</p> <p>Pupils access to equipment to be restricted where possible, particularly for younger pupils.</p> <p>To be monitored regularly by Prep staff</p>	-	-	31/08/21
	Parents /Visitors	<p>On entry into the Sports Hall, sanitisers are available for visitors</p>				

<p>Maintaining the health needs of pupils and staff</p>	<p>Pupils Staff</p>	<p>All pupils and staff have been issued with PPE - available for when required.</p> <p>Clear guidance given regarding good hand hygiene verbally and posters around the campus.</p> <p>An additional outdoor sink provided for Prep school.</p> <p>Any pupils or staff with specific health conditions will be offered an individual care plan and operate in accordance with a personalised risk assessment..</p> <p>Thermal imaging cameras for all entering the site, Sports Hall Reception & Walkway Gallery.</p> <p>Online Medical questionnaire for day pupils</p> <p>Online Medical questionnaire for staff.</p> <p>Windows and doors are open to increase ventilation where it is safe and appropriate. CO2 monitors will be available to identify poorly ventilated spaces and to address air circulation.</p>	<p>Signage will recommend pupils and staff to wear masks in corridors, Medical Centre, Sports Hall Reception area and RosShop. As an added precaution, pupils and staff may be required to wear masks in communal areas and classrooms if there is a change in infection rate or on the advice given by Public Health England. https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/schools-covid-19-operational-guidance</p> <p>Regular checks to ensure appropriate PPE is being worn by Housekeeping staff. Regular checks to ensure posters are placed in corridors and wash rooms</p> <p>Endeavour will be made to make adjustments to accommodate individuals with specific needs.</p> <p>Submitted weekly by parents, with facility to request additional homes test kits</p> <p>Submitted each Monday, with facility to request additional homes test kits</p> <p>'How to' Use CO2 monitors in education and childcare settings</p>	<p>-</p>	<p>-</p>	<p>31/08/21</p>
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	Visitors	<p>Clear guidance and protocols for health and wellbeing for all pupils and staff in relation to Covid</p> <p>Any necessary SEND adjustments required will be arranged and monitored by the LD department</p> <p>Only one lift in the School (Sports Centre) will only be used by someone with a disability - and their carer(s). Sanitizers located at each door</p> <p>A risk assessment will be carried out for all educational visits ensuring hygiene and ventilation requirements comply with government guidance for educational visits. Guidance</p> <p>Health questionnaires are required for all visitors entering the school.</p> <p>A visitor will be asked to leave the setting immediately if they develop symptoms, no matter how mild.</p>	<p>All staff and pupils' wellbeing and mental health to be monitored and reviewed by the Director of Health and Wellbeing, SLT and HR</p> <p>Close liaison between the LD and the Executive committee</p> <p>To be completed at point of entry to school, ie Reception</p>			
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<p>Testing and Quarantining</p>	<p>Pupils Staff</p>	<p>Prior to start of term as per government guidelines - All day pupils to take 1st on site Lateral Flow Device (LFD) All staff produce a negative LFD result.</p> <p>Start of October half term All pupils and staff to be issued with Home kits for regular twice-weekly testing and reporting the results.</p> <p>Boarders will also take a Test 1 and Test 2 LFD in line with government guidelines.</p> <p>In addition, international boarders will also follow the government guidance relating to the area of travel -</p> <p>Green list countries</p> <p>Amber list countries</p> <p>Red list countries</p> <p>Any positive results arising from the LFD tests will follow the government guidelines.</p>	<p>https://www.gov.uk/guidance/red-amber-and-green-list-rules-for-entering-england#green-list</p> <p>https://www.gov.uk/guidance/how-to-quarantine-when-you-arrive-in-england</p> <p>https://www.gov.uk/government/publications/quarantine-arrangements-for-boarding-school-students-from-red-list-countries</p> <p>Page 9 of below link: https://drive.google.com/file/d/1bNvqIwBSmVVbMJGyH0ly9hNAhT8fPgsJ/view</p>	<p>-</p>	<p>-</p>	<p>01.11.21</p>
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<p>Maintaining good communication</p>	<p>Pupils Staff Parents</p> <p>Visitors</p>	<p>Regular communication and collaboration between pupils, staff and parents via assemblies, email, website, social media and Headmaster's Q&A session</p> <p>Clear signage on all points of entry: Sports Centre, Main Barrier, South Drive, Back of Golf Academy.</p> <p>Appointments and visits must be prearranged and report directly to the Sports Centre</p> <p>Notices regarding social distancing and advisory wearing masks clearly displayed.</p>	<p>Weekly review of all communication leaving the site at the Covid-19 update meeting</p> <p>Regularly reviewed and notices replaced, updated or removed if necessary.</p>	<p>-</p>	<p>-</p>	<p>31/08/21</p>
<p>Emergency provision</p>		<p>Suspected COVID-19 case to enter through Porritt Hall with advance notification of arrival to Medical Team. Follow COVID-19 procedure</p> <p>MEDICAL CENTRE /FIRST AID Non Covid issues to attend through the main entrance of the Medical Centre.</p> <p>FIRE & EVACUATION DRILLS Assembly points reflect SD. Drills encourage SD</p> <p>COMPLIANCE All operational health and safety reviewed weekly</p>	<p>Immediate notification to Headmaster In case of positive test advice to be taken from the local health protection team in liaison with the Headmaster.</p> <p>Immediate notification to Housekeeping to 'Fog' suspected contaminated areas. Identify and isolate persons at risk Action online learning where appropriate</p>	<p>-</p>	<p>-</p>	<p>31/08/21</p>

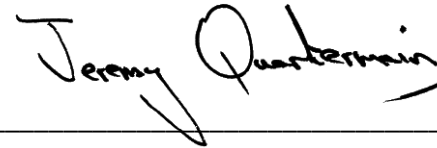


SIGNATURE:

CHAIR OF COUNCIL

DATE:

28/09/2021



SIGNATURE:

HEADMASTER

DATE:

28/09/2021